



**URUNANA DEVELOPMENT COMMUNICATION
P.O BOX 2774, KIGALI, RWANDA**

RECRUITMENT OF AN ACCOUNTANT

Financing: Urunana DC; Category: Full Time Employment ;

Reference No.: 21/004/UDCPP/2018

TITLE: RECRUITMENT OF AN ACCOUNTANT

Urunana Development Communication (Urunana DC) is a not-for-profit National NGO which was founded in 2004 and registered in Rwanda under Ministerial order # **138/11 of 26th December 2006**. The Mission of the organization is to contribute to the development and well being of the communities in Rwanda through innovative, creative and interactive communication and social services. Urunana DC implements a Social and Behaviour Change Communication (SBCC) program that largely focuses on public health and other social issues which affect health of the population. The program is mainly funded through projects implemented by Urunana DC in collaboration with her partners. Urunana DC's SBCC program activities include: Production and broadcast of Urunana radio soap opera on Radio Rwanda and Radio Ten weekly, Umuhoza Radio Magazine broadcast on Radio Ten, production of radio spots, radio sketches, Radio serial drama and Community outreach theater shows. The famous Urunana radio soap currently has a listenership estimated above 70% in Rwanda. The Urunana DC's SBCC Program has been running for about 19 years (since 1999).

Recently, the consortium lead by IntraHealth International, secured funding from USAID to implement a project - *Ingobyi* Activity. The *Ingobyi* Activity is a five year cooperative agreement to improve the quality of Reproductive, Maternal, Newborn and Child Health (RMNCH) and Malaria services, in a sustainable manner with the goal of reducing infant and maternal mortality in Rwanda. The *Ingobyi* Activity will build upon the tremendous gains Rwanda has made in the health sector as well as previous USAID investments in the health sector. Urunana Development Communication (Urunana DC) is one of the consortium members and will implement social and behaviour change communication activities towards improving Reproductive, maternal, neonatal and child health in Rwanda.

It is in this regard that Urunana DC wishes to recruit a well qualified and experienced person for the position of Accountant. The successful candidate for this position will be responsible for managing the project funds in the capacity of Accountant.

Title: Accountant (*1 position*)

Reports to: The Finance and Human Resource Manager

Work station: Kigali, Rwanda

Duration of Contract: One year, renewable based on performance

The Application documents must be delivered in a written form to the address below (in person,) not later than **20th September 2018 at 3:00 PM. The detailed terms of reference for this offer are attached to this advert below.**

Attention: **Managing Director**
Urunana Development Communication
P.O Box 2774 Kigali, Tel +250 788303349
Email: info@urunanadc.org
Website: www.urunanadc.org

Done at Kigali on, 30th August 2018

George GAHENDA
Managing Director
Urunana Development Communication